



ABN 68 731 310 747

Course REGISTRATION

Surname.....Christian Name.....

Address.....Suburb.....

Post Code.....State.....Date Of Birth...../...../.....Male/Female

Home Phone (...).Work (...).Mobile.....

Fax (...).E-mail.....

Postal Address.....Suburb.....

Post Code.....State.....As Above []

Course enrolling in (e.g. Senior First-aid).....

Course Cost: \$.....

Amount Paid (40% deposit required to secure course) \$.....

Payment Method: Cheque [] Money Order [] Bank transfer []

islandstate
BSB 807-007
Acc#: 51418737
Acc Name: Safety And First-aid Education

I agree to abide by the terms and conditions as laid out in the cancellation/refund policy and have included payment to secure my position on the above listed course

Signed.....Date...../...../.....

Print Name.....



Life Saving and Training Services





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CANCELLATION / REFUND POLICY

If S.A.F.E cancels a course for any reason

If S.A.F.E cancels a training course, participants are entitled to a full refund or transfer of fees to a future training course.

If a participant withdraws from a course prior to commencement

If a participant who has enrolled and paid for training decides not to attend the course for any reason, the participant must notify their withdrawal from the training in writing to S.A.F.E, using one of the following methods: -

By mail to:

**2 Sunnyside Crescent
Trevallyn
Launceston
Tasmania 7250**

By fax to:

Facsimile: 0363346366

By e-mail to:

E-mail: harm@bigpond.net.au

Should a cancellation be advised **within 10** working days prior to the course, no refund is applicable.

Notification of withdrawal must be received **10** working days prior to commencement of the training to receive an 80% refund of the training course fees. S.A.F.E applies a non-refundable deposit of 20% to all course fees.

If a participant withdraws after commencement of course

Once a participant has commenced training, no refund is applicable should he or she leave before completion of the training, unless mitigating circumstances in the form of a medical certificate or evidence of extreme personal hardship are demonstrated. In such cases, fees may be refunded on a pro-rata basis. Should a participant wish to finalise incomplete studies in a future training course, the original fee can be used as a credit within six months of initial payment.

Please complete the attached for and return by either method:

By mail to:

**2 Sunnyside Crescent
Trevallyn
Launceston
Tasmania 7250**

By fax to:

Facsimile: 0363346366

Thank you



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